

INTERNAL QUALITY ASSURANCE CELL

MEETING REF NO: 54

MINUTES OF THE MEETING OF THE IQAC MEMBERS HELD ON: 11.08.2020 @ 2.30 PM

VENUE: IQAC ROOM

1. DR D M MAHISHI	IQAC DIRECTOR
4. MRS POORNIMA REDDY	MANAGING DIRECTOR
4. MR AJITESH BASANI	EXECUTIVE DIRECTOR
2. DR VIJAYA BHASKAR	PRINCIPAL
3. DR H R VENKATESHA	DIRECTOR-MBA
4. DR JAYANTHI	SR .FACULTY
5. MR BHAVAN	ADMINISTRATION
6. DR RAJESH	SR. FACULTY
7. MR SENGATTUVELU	SR. FACULTY

The following agenda was discussed and suggestions/decisions were recorded for action

SL.N O.	AGENDA	SUGGESTIONS	ACTION TAKEN REPORT
1	Conducting the Examination during the Pandemic by following the protocol as per University and UGC guidelines	Members suggested to form a Covid committee and to prepare a SOP and guidelines for the examination. Secondly they suggested conducting crash course for 15 days on shift basis by calling the students to campus. Thirdly to do the counseling to the students to give them assurance to face the examination	Preparation of protocol and guidelines for Covid -19 for the examination and also for attending the offline was prepared and circulated to students. Counseling was done the students who were not confident and who were scared to travel
2	Planning for Affiliation preparation for LIC inspection	Members suggested, for LIC inspection for the Affiliation for 2020-21 which the information was disclosed through online mode	As per the advice the preparation was ready to upload and within the target date the information was sent through online
3	Planning for the preparation for online Induction Program for the UG program	Due to pandemic situation the Academic year shifted from July to September. Hence the Committee members suggested starting the planning for online sessions and the Bridge course program to be kept ready to start the online session in the month of September. Members also suggested to give more importance to stress on the current affairs and communication aspects apart from the general	Separate committee was made and time table to conduct the bridge course and induction planning was done by covering the learning with blended activities model. Experts from the various field were arranged and webinars were conducted
4	To increase more number of webinars	Members advised to increase more number of webinars in different areas for students and also advised the faculty members to attend to more number of online courses,	Faculty members and students attended both webinars and conferences on various topics including entrepreneurship/ technology/yoga


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MEETING REF NO: 55

MINUTES OF THE MEETING OF THE IQAC MEMBERS HELD ON: 12.11.2020 @ 2.00 PM

VENUE: IQAC ROOM

1. DR D M MAHISHI	IQAC DIRECTOR
4. MRS POORNIMA REDDY	MANAGING DIRECTOR
4. MR AJITESH BASANI	EXECUTIVE DIRECTOR
2. DR VIJAYA BHASKAR	PRINCIPAL
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1	Planning for International conference and webinars	Members suggested to conduct the International conference and also suggested the panel members for the conference and preparation for the conference was discussed	Conducted two day international conference on Digital Supply Chain Management on 12.02.2020 to 13.12.2020 sponsored by ICCR
2	QUALITY INITIATIVES- NAAC REACREDITATION PREPARATION- FOR 3 RD CYCLE	During the meeting- as a quality initiative - NAAC re-accreditation preparation- for 3 rd cycle was discussed	Core committee was formed started preparation for the NAAC from 08.12.2020
3	Observation of world special days		NATIONAL VOTERS DAY WORLD CANCER DAY ANTI POLLUTION DRIVE NATIONAL POLLUTION CONTROL DAY
4	Planned for Autonomous application	Members suggested to scrutinized the eligibility criteria for the preparation for the Autonomous application	Autonomous application prepared and submitted to bangalore university
5	Planned for Research Centre establishment	Governing Body council members has suggested for Research Centre establishment in the Institution	Application for research centre was sent to university


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MEETING REF NO: 56

MINUTES OF THE MEETING OF THE IQAC MEMBERS HELD ON: 16.02.2021 @ 2.00 PM

VENUE: IQAC ROOM

1. DR D M MAHISHI	IQAC DIRECTOR
4. MRS POORNIMA REDDY	MANAGING DIRECTOR
4. MR AJITESH BASANI	EXECUTIVE DIRECTOR
2. DR VIJAYA BHASKAR	PRINCIPAL
3. DR H R VENKATESHA	DIRECTOR-MBA
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5. MR BHAVAN	ADMINISTRATION
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1	Preparation for NAAC	PLANNING CRITERIA WISE PREPARATION- MEETING- REVIEW	IMPLEMENTED AS PER SUGGESTION FROM THE MEMBERS
2	ACADEMIC REVIEW	MEMBERS REVIEWED THE ACADEMIC PLANNING AND DELIVERY- SUGGESTION WAS GIVEN	SUGGESTION WAS CONSIDERED FOR IMPLIMENTATION
3	ENCOURAGEMENT FOR RESEARCH AND FDP	MEMBERS SUGGESTED FOR RESEARCH PUBLICATION AND TO ORGANISE FDP	CONSIDERED FOR ACTION


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MEETING REF NO: 57

MINUTES OF THE MEETING OF THE IQAC MEMBERS HELD ON: 10.05.2021 @ 2.00 PM

VENUE: IQAC ROOM

1. DR D M MAHISHI	IQAC DIRECTOR
4. MRS POORNIMA REDDY	MANAGING DIRECTOR
4. MR AJITESH BASANI	EXECUTIVE DIRECTOR
2. DR VIJAYA BHASKAR	PRINCIPAL
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1	ACAdemic review of all the departments	Members reviewed the Academic planning of all the department	SUGGESTED FOR QUALITY ENHANCEMENT THROUGH LM SERVICES
U	Online and offline classes review	MEMBERS REVIEWED ON THE ACADEMICS SESSIONS AND EFFECTIVENESS THROUGH ONLINE AND OFFLINE PART	
3	Planning for FDP program	MEMBERS SUGGESTED FOR MORE NUMBER OF FDP TO CONDUCT FOR THE ENRICHMENT OF KNOWLEDGE IN DIFFERENT AREAS	On 20.09.2021 TO 24.09.2021 ATAL sponsored on technology based program was conducted


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MEETING REF NO: 58

MINUTES OF THE MEETING OF THE IQAC MEMBERS HELD ON: 17.08.2021 @ 2.00 PM

VENUE: IQAC ROOM

1. DR D M MAHISHI	IQAC DIRECTOR
4. MRS POORNIMA REDDY	MANAGING DIRECTOR
4. MR AJITESH BASANI	EXECUTIVE DIRECTOR
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1	Academic- syllabus and students feed back	Members discussed on the planning for syllabus completion and students feedback for the same	Updated to the members with syllabus and feedback and suggestion was accepted for implementation.
2	Conducting of examination and semester beginning	Members discussed on the examination dates and semester beginning for the fresher's orientation program	First year students orientation program was conducted through online
3	Planning for community development on waste management	MOU WITH HASIRUDALA WAS DISCUSSED AND THE MEMBES ENCOURAGED TO HAVE MORE NUMBER OF NGO ASSOCIATION AND CONDUCTING OF ACTIVITIES.	ABBS joined with an NGO – "HASIRUDALA" for Brand Audit. NSS volunteers coordinated for this program
4	Conducting of activities - curricular and co-curricular activities		ON 05.10.2021 Union Budget live session was arranged for the students
5	Planning for ATAL FDP		ON 05.11.2021 ATAL sponsored online 5 days FDP was conducted on Block chain Technology & Artificial Intelligence in service sector- participation includes ABBS- Students and Faculty members and also faculty members from other colleges from Bangalore and outside


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MEETING REF NO: 59

MINUTES OF THE MEETING OF THE IQAC MEMBERS HELD ON: 09.11.2021 @ 2.00 PM

VENUE: IQAC ROOM

1. DR D M MAHISHI	IQAC DIRECTOR
4. MRS POORNIMA REDDY	MANAGING DIRECTOR
4. MR AJITESH BASANI	EXECUTIVE DIRECTOR
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1	Planning for community development activity- on Environmental concepts	Members suggested - increasing the community development activities and as per the curriculum the student should exposed to the project related to you.	On 18.11.2021 workshop on composting & compost pit restoration was conducted and the students are maintaining this and after that no wet waste is sent out from the campus
2	Planning for special days: Celebration of Rajyotsava day and world Computer Literacy Day Human Rights day	Members recommended to increase the number of activities in commemoration and observation of special days to be increased as holistic development for the students	On 17.11.2021 Kannada Rajyotsava was celebrated on 19.11.2021 world computer literacy day was observed on 07.12.2021 Human Rights day was observed through play acts, literary competition etc.
3	Planning for guest lecture/webinar/conference for students and faculty members	Members suggested to conduct more activities related to curriculum and soft skills.	On 18.11.2021 guest lecture on entrepreneurship was arranged. Alumni talk was arranged on 13.11.2021


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